

BYU Student Name _____
Phone Number _____

BYU Email _____
Program Name _____



Center for Service and Learning New Program Proposal

The Center for Service and Learning (Y-Serve) considers proposals for new community service programs on an ongoing basis. Programs that meet Y-Serve's criteria and do not duplicate the work of existing programs may be piloted on a trial basis for two semesters. Y-Serve programs cannot be involved in advocating for causes, raising money, or collecting donations. If you would like to suggest a new program, please write a 2- to 3-page proposal using the questions below. You may attach any additional documentation that you think would help us in the decision-making process.

1. Please describe the service program.
2. What populations will the program serve and how many people will it serve?
3. Will this program provide direct or indirect service?
4. What is the real need that will be met by this program? Are people currently asking for this service?
5. Have you made contacts with people who would be served by the program to find out if they are interested? Who are they? What have some of their responses been?
6. What type of liability is involved/what are the risks?
7. Please estimate an itemized annual budget for the program.
8. Is there a national/local agency with whom the program would be associated?
9. What is the administrative load needed to support this program (how many hours a week will be required by the program director? What support will you need from the Center's full-time employees)? Who will be the student program directors?
10. Will the program continue once the initial program leaders are gone?
11. How many volunteers will be needed and in what capacity?
12. How would your proposed program help to fulfill the Y-Serve's mission "to provide every student with a meaningful service opportunity, following our Guiding Principles of Safety, Respect, Meaning, Revelation, Selflessness and Reflection"?

Submit proposal to yserve@byu.edu or the Y-Serve Center front desk in 2330 WSC.

OFFICE USE: Date Received _____ Date Reviewed by Committee _____